

James Cavanaugh, MSW, LCSW

NB Test Gruppe

3807 Sterling Pointe Drive T3

Winterville, NC 28590

(252) 522-0512

Privacy Policy

NOTICE OF HEALTH INFORMATION PRIVACY PRACTICES

Your health information is confidential.

We understand and respect your desire to receive discreet, professional services and to be certain that information about you is kept confidential. To protect your privacy we will do things like: obtain your permission before releasing your medical information to another health care provider, in public areas of our clinics we will use only your first name, we will not tell family members or friends if you are a patient or if you are in the clinic without your permission, and we will not leave phone messages for you without your permission. We extend these practices to all of our patients. While you are our patient we will create a paper record, or "chart", and an electronic account in our patient database for you. These things will contain the personal information you provide to us, such as your name, date of birth and social security number, as well as information that records your health, the healthcare you receive from us and information about the billing and payment for your health care. All of this information is "protected health information" (or PHI) under the Health Insurance Portability and Accountability Act (or HIPAA) which is a federal regulation. As your healthcare provider, there are a variety of ways we will routinely need to use the PHI we have about you. This notice is to inform you how the information we have about you might be used or disclosed and your right regarding this information.

We want you to know about your privacy rights. Your rights are backed up by federal and state law. Under federal law we are required to:

Make sure that health information that identifies you is kept private.

This means that all of our staff must maintain the confidentiality of your health information. All of our staff receives privacy training so that they understand this commitment.

Give you this notice explaining our legal duties and practices with respect to your PHI.

Follow the terms of the notice that is currently in effect.

Client

Witness

Clinician

03/25/2008

Date